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| Commissioner for Children and Young People Right to Information Act 2009 |  |
| Application for Assessed Disclosure |
| **Applicant’s Details:** |
| **Family Name:** | Click here to enter text. | **Title:** | Click here to enter text. |  |
|  |  |
| **Given Name/s:** | Click here to enter text. |  |
|  |  |
| **DAY TIME CONTACT INFORMATION:** |  |
| **Email:** | Click here to enter text. |  |
|  |  |
| **Postal Address:** | Click here to enter text. |  |
|  | **STATE:** | Click here to enter text. | **POSTCODE:** | Click here to enter text. |  |
|  |  |
| **Telephone**: | Work | Click here to enter text. | Home | Click here to enter text. | Mobile | Click here to enter text. |  |
|  |  |
| **Email:** | Click here to enter text. |  |
|  |  |
| Application Fee ($38.75) included (please select) | YES[ ]  | OR | NO[ ]  |  |
|  |  |
| Application for Waiver of Fee: | **[ ]**  | **Member of Parliament** |  |
| **[ ]**  | **Financial Hardship \*** |
| **[ ]**  | **General Public Interest or Benefit \*\*** |
| \* If claiming Financial Hardship, you must attach evidence that you are in receipt of Centrelink or Veterans Affairs payments.\*\* If claiming public interest, you must show how the information will be used for a purpose that is of general interest or benefit to the public. |  |
| Proof of identity provided: | [ ]  | For the release of your personal information, you must provide photo identification or a copy of photo identification which has been certified as a true copy by a Justice of the Peace or a Commissioner for Declarations |  |
|  |  |
| Details of efforts made prior to this application to obtain this information:This information will help us to locate the information you are looking for. |  |
|  | Click here to enter text. |  |
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|  | **Information Request:** To enable the Commissioner for Children and Young People to identify the information in its possession, please clearly outline your request below, or attach a separate sheet where necessary. |  |
|  | (1) What is the subject matter of the information you are seeking?  |  |
|  | Click here to enter text. |  |
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|  | (2) What time period / date range would you like us to search within? |  |
|  | Click here to enter text. |  |
|  |  |
|  |  |
|  | (3) Are there any other details that would assist us in locating the information you are seeking? |  |
|  | Click here to enter text. |  |
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|  |  |  |
|  | Applicant’s Signature: |  | **Date:** | Click here to enter a date. |  |
|  |  |  |  |  |  |

#### Privacy Statement

The Commissioner for Children and Young People collects personal information provided in this form for the purposes of processing your application for assessed disclosure under the *Right to Information Act 2009*. Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to the Commissioner for Children and Young People.

### Where should I send my application form?

You can address your application form to the **Right to Information Co-ordinator:**

**By Email:** isabelle.crompton@childcomm.tas.gov.au

**By Post:** Commissioner for Children and Young People, GPO Box 708, HOBART TAS 7001

### If you have any questions or need assistance to fill in this form, please contact the RTI Coordinator via email to isabelle.crompton@childcomm.tas.gov.au or phone: (03) 6166 1368.